

PINEAPPLE VILLAGE CONDOMINIUM ASSOCIATION, INC.

DATE: August 18, 2009
TO: All PVCA Unit Owners
FROM: Kathe Brenay
SUBJECT: PVCA Mailbox Rental

Pineapple Village now has mail delivery by the United States Post Office!

There is a bank of mailboxes located at the end of Condo Road, next to the wooden bridge to the back lot. We have nine (9) boxes remaining. Those mailboxes are available for rent for an annual fee (January through December) of \$120.00.

Please note: The boxes are small. If you receive a package that will not fit in your box, the letter carrier will place a USPS Notice in your box telling you to go to the main Post Office, A.C. Ottley Post Office, next to the Roy L. Schneider Hospital. There are two (2) Parcel boxes located at the bottom of our bank of mailboxes; however, the Post Office has not installed their official locks. The locks are (and have been for at least a year) on back-order.

I am collecting a pro-rated \$10.00 per month from the month you begin your rental, through December 2009. A new invoice will be sent to you in January 2010 for \$120.00 to cover January through December 2010. The cost of an additional key is \$5.00. There is a \$15.00 charge to you to have a locksmith replace the lock on your mailbox in the event it needs to be changed.

If you are interested in renting a box, please let me know. I will send you a Mailbox Rental form to fill out and return with your check.

Best regards,

Kathe Brenay
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